Arts & Human Sciences Department Meeting

November 16, 2015

Department members in attendance - Kim Weismann, Matthew Peterson, Justin Sorensen, Jim Stout, Steven Grunenwald, Lynne Raymond, Richard Stenberg, Kyle Norris

1.) 1/12/15 Minutes – Table
2.) 2/23/15 Minutes – Table
3.) 4/27/15 Minutes – Table
4.) Approve minutes from 11/2/15 – Move to approve by Jim, second by Justin. Motion Carries.
5.) Full time English instructor request – Dr. Miller came back with numbers, Steve and Jim work on this.
6.) Professional Development money for each department – Proposed idea of Dealing with Difficult People – Flyer passed around for department members to examine.
7.) Requirements for all instructors by 2017 – Masters Degree plus 18 graduate credit hours in field. Deal with situations as they arise. Discussions need to take place with HLC for clarification. Kaylyn said she will set up a meeting.
8.) Graduation applications by November 1 – Past due
9.) Committee Updates
   - ND Gen Ed Summit (Steven G.) – Revision to Gen Ed requirements allows schools to pilot alternate Gen Ed package. Must go through several stages before it can be approved. Working on affordable/free textbooks. UND Shared evaluation – presented on process but no results to date.
   - Emergency Preparedness (Jim S.) – Working on funding for First Aid/AED/CPR and mental health training. Vince would like more AEDs, but funding is an issue. Group on committee interested in training on active shooter situations. Staff and Faculty training. Modified UNDs plan and is going through approval.
10.) PSYC prereqs – Change prerequisite from having taken Introduction to PSYC to Intro to PSYC and receive a grade of C or higher. Motion by Lynne, Second by Jim. Motion carries.
11.) New calendar ideas – CCF – UND wants to change schedule. 180 days of required instruction. J-Term? Possibility that summer semester failure rate goes up as a result of this. Department is not in favor of J-Term.
12.) ESL advising – Any ESL advisees that need to take class need reminded.
13.) Spring time to meet – Work to keep same meeting time for spring semester.

14.) Surveys – Student Surveys should be out after Thanksgiving. Should be more difficult to retake survey.

15.) ANTH 171 – On all SEPs as a social science elective – Intro to Archaeology or Cultural Anthropology? Motion by Jim to remove ANTH 171, second by Lynne. Motion carries.

16.) Supplies – List of supplies before Thanksgiving – send list to Kim for needs next year.