Arts & Human Sciences Department Meeting
October 5, 2015

Kyle Norris, Kim Weismann, Lynne Raymond, Matt Peterson, Steve Grunenwald, Kirby Lund, Justin Sorensen, Richard Stenberg

1) 1/12/15 Minutes – Tabled
2) 2/23/15 Minutes – Tabled
3) 4/27/15 Minutes – Tabled
4) 9/21/15 Minutes – Motion to Approve by Steve Grunenwald. Second by Lynne Raymond – Motion Carries
5) HIST 299 – Historic Baseball – new course form – Tabled
6) HIST 299 – Great War – new course form – Tabled
7) Social Work program with Minot State – Tabled
8) Full Time English Instructor Request – Steve Grunenwald wants to bring the English Instructor request to the Department COG meeting on October 13th for group discussion.
9) Committee updates – No committee updates at this time.
10) E-Portfolio Rubric Review – AQUIP 1 wants to get feedback on rubrics to figure out what worked well and what needs changed. Written and Oral Communication Rubric: Change Thesis/Focus. Some suggestions include Thesis/Main Point, Thesis/Controlling Idea, Primary Objective, Primary Idea.
    Diversity Rubric: Reflection paper should address institutional outcomes. Mainstream American Cultures is a problematic term. Take out the word “mainstream.”
11) 4 Day Instructional Work Week – Want to know more about what Friday workload would consist of before we make a decision.
12) Professional Development money for each Dept. – Each dept. will be given $5,000 dollars for professional development. This money can be used beginning October 1st. Lynne Raymond will work on Title 3 Proposal. Richard Stenberg will help Lynne.
13) Mind Edge – Jim Stout and Kim Weismann looked into this program. Doesn’t seem to do what was expected.
14) Field Trip update – Dr. Miller doesn’t want to deter people from going on Field Trips, he wants to be sure we proceed with caution so as to avoid potential problems.
15) Writing Rubric – Kim Weismann is doing an oral communication rubric.
16) Spring Schedule – All faculty need to email Kim Weismann their schedule by Monday, October 5th.
17) Budget – reduction of fees – Reduction of fees for students. Parking fee will go from 5 dollars to 1 dollar per credit hour. A possible parking fee is being considered for faculty and staff.
18) Instructor Observations – Dr. Miller wants to get all faculty classroom feedback by December.
19) Other – October 13th we have a COG party at 5:00 pm. Kim is starting a doctorate program in the spring. Lynne’s students will be recording data for a class project over the next couple of weeks. Kirby has been talking with the president of the James Memorial to propose more reading nights at the James Memorial. Discussing the possibility of a college night at the James. Bringing in Beau Theige as a Visiting Artist.