A&HS Department Meeting, January 25th, 2016
Attendees: Dr. Kyle Norris, Kim Weismann, Justin Sorensen, Lynne Raymond, Jim Stout, Richard Stenberg, Matt Peterson, Kirby Lund, Steve Grunenwald

- Meeting began 2:02 PM
- January 11th minutes approved (J. Stout moved, K. Norris seconded)
- Professional development dollars still available. Keep looking for potential opportunities for the department.
- Course description/prerequisite change to reduce confusion:
  - ENGL 125: Introduction to Professional Writing. Remove “ENGL 110” as a prerequisite (M. Peterson moved, J. Stout seconded)
- Course Outcome Guides updated:
  - HIST 103 and History 104 (J. Stout moved, L. Raymond seconded)
  - PHIL 210 (S. Grunenwald moved, J. Stout seconded)
- Discussion about low-enrolled courses: their purpose, justification, and ideas to promote and/or schedule to maximize enrollment
- J. Stout and K. Norris shared positive summary of recent Collegiality Committee meeting.
- L. Raymond gave updates from Curriculum Committee.
- College Strategies course offering on Saturdays was discussed.
- K. Lund asked for feedback about adding information on excessive absences form that faculty fill-out.
- Meeting adjourned: 3:00 PM