Williston State College

Payment Plan Terms for Spring 2016

- This installment plan is for student charges for the Spring 2016 semester only.
- Students must be registered for classes to enroll in a payment plan.
- Students must be enrolled in the Payment Plan by the final deadline of January 27th, 2016.
- The payment plan balance is divided into four installments.
  - Installment due dates are:
    - February 4th, 2015
    - March 4th, 2015
    - April 4th, 2015
    - May 4th, 2015 (last day of term)
- Monthly payment installments equal the sum of eligible charges, minus the down payment, anticipated financial aid and/or waivers, divided by four. The amount is calculated after financial aid is disbursed.
- Charges that are eligible to be paid through this payment plan include:
  - Tuition and fees
  - Bookstore Charges
  - Housing and Board Plan charges

All other charges are not eligible and need to be paid by their corresponding due dates. **This includes WSC MONTHLY Rent charges and the International Student Health Insurance fee.**

- There is a non-refundable $10.00 enrollment fee for the semester.
- A minimum down payment of $250 must be received by WSC prior to the payment plan enrollment being processed.
- All eligible charges accrued by the payment plan set up will be added to the monthly payment plan balance. Any charges added after this are no longer eligible and must be paid by the posted due date or arrangements must be made with the Student Finance Associate.
- Payment reminders will be emailed approximately prior to each due date. These are sent to your WSC email address firstname.lastname@willistonstate.edu
- Payments are due regardless of receiving a payment reminder.

- Installment amounts can be viewed on Campus Connection by going to Student Center>Account Inquiry
- If you fail to make a scheduled payment on time, you will be cancelled from your payment plan and your account balance is due in full.
- Any unpaid charges after 150 days from the start of the semester will be sent to our collection agency.

Installment and Down Payment Options

- Online payments via Campus Connection.
- Check payments can be made mailed to: Student Accounts, WSC, 1410 University Ave, Williston ND 58801
- Cash or check payments can be made in person at the Student Services Office in Stevens Hall; 204B or the WSC Welcome Desk

Estimating Installment Amounts

- If you have already registered for courses and/or have contracted for campus housing and/or a meal plan you can utilize your Campus Connection account to view your charges.

To access this information go to Campus Connection >Student Center>Account Inquiry>Activity.

- A monthly installment estimator is available on our website. Click here to use the estimator to configure a monthly amount due. This amount may change from class adds/drops, meal plan changes, etc.

**Remember additional eligible charges often occur after initial enrollment in the payment plan. These charges will increase subsequent monthly payment amounts. You can review your Campus Connection account (Campus Connection>Campus Finances>Account Inquiry) for details about your monthly installment amounts.**

For questions please contact the WSC Student Finance Associate at 701-774-4299.

**ENROLLMENT CODE: S2016**

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