Arts and Human Sciences Department Minutes

Date: Thursday, Dec. 5, 2013

Attendees: Kim Weismann, Elise Williams, Jim Stout, Richard Stenberg, Steve Grunenwald, Lynne Raymond, Maren Furuseth, Matt Peterson

1). Minutes from November 11, 2013 meeting-Jim moved to approve, Seconded by Lynne, Vote-Motion carried.

2). Holiday Party- Elise will order in lunch, Lynne and Elise will bring cookies-TBA time and day.

3). Request made by student-Jenna Koepp to be exempt from taking Compass test. Jim made motion to approve this request. Seconded by Kim. Vote called- Motion failed by unanimous vote.

4). POG update form- Matt related no forms have been completed to date by Curriculum committee.

5). Assessment Plan- Jim suggested use of a portfolio method-draw from the Institutional Outcomes what requirements would be needed to be demonstrated in the student’s portfolio. Jim suggested using the LEAP rubric to assess randomly selected student portfolios. Discussion will continue on this idea.

6). ASC-088 (Writing Lab)-suggestion was brought to the department to make this a co-requisite for Comp I if ACT scores were 14-17. Steve & Jim will be meeting with Laurel and Donna from ASC department to discuss this matter.

7). Printer Update- Steve spoke with Jackie regarding the 17ft. printer. The printer is still under warranty-they want to bring the printer to WSC after renovation is complete. Space is still an issue. Suggested Steve speak with Terry Olson at the Foundation. Discussion about creating a MOU.

8). Kim reminded department to complete Self-Assessment Plans

9). English requirement for transfer students who come back to WSC after attending another college. Discussion ensued with suggestions that both AA and AS would need to sign off on waiving this degree requirement. Suggestion for a Challenge Test or CLEP test to be given. Richard made motion that transfer students could fulfill Comp I requirement by taking 125 Intro to Professional Writing. Jim seconded the motion. Vote called-passed.

10) Meeting adjourned

Lynne Raymond-Recorder