Present – Kim Weismann, Steve Grunenwald, Matt Peterson, Lynne Raymond, Justin Sorenson, and Kyle Norris

1.) Approve Minutes from 1/12/15
   - Steve motion to approve, Matt second – motion carries
2.) Approve Minutes from 1/26/15
   - Table – Review at next department meeting.
3.) HIST 299 – Historic Baseball – HIST 110 (1 credit)
   - Request for COG – Tabled
4.) HIST 299 – Great War – HIST 255
   - Request for COG – Tabled
5.) New instructor proposals (ENGL, COMM, SOC)
   - Too many sections and needs
   - Cut adjuncts – blend online
   - Class caps – Minimum 10 and Max of 20
   - Lynne moves to approve Jim’s proposal as written – second by Matt – motion carries.
6.) Fall Schedule – Get changes to Kim, must be submitted this week.
7.) Social Work Program
   - Meeting today with Minot State University, requested syllabi to submit.
   - Will work as 2+2.
   - Intro classes at WSC.
   - Look for potential students, looking for a minimum of 5 students.
   - Possibility of starting in fall if everything can be put in place.
8.) State Communication Competition
   - Went to provost cabinet, will back if we can cover expenses.
   - Donations and volunteers to cover cost.
9.) Next Year’s Budget
   - Table till next meeting.
10.) This Year’s Budget/Expenses
    - Start – $15936
    - Current balance – $13650
    - Art Endowment – Lynne or Kim contact Terry?
11.) MOA with Minot State
12.) Eating in classrooms
    - Distraction to faculty?
    - Garbage issue?
    - Monitor to ensure space is being taken care of and respected. Classrooms and desks.
13.) 2017 Proposed Trip
    - Scotland and Ireland – Keltic Connection Tour
    - Israel (2018?)
    - Get costs and information for trips.
14.) CCF Review
   - Derek needs input for CCF.
   - Send your feedback if you feel strongly one way or the other. Needs to be submitted this week.

15.) Self-assessments
   - Will be due in November next year.
   - Everyone needs to fill out – WSC Forms page.

16.) Other
   - Transcripts for online videos.
   - 327 students submitted information for online portfolio.