November 2, 2015

Arts and Human Sciences Department Meeting

Members Present: Kyle Norris, Justin Sorensen, Lynne Raymond, Richard Stenberg, Jim Stout, Steve Grunenwald, Matt Peterson, Kim Weismann

1. Approve minutes from 1/12/15—tabled
2. Approve minutes from 2/23/15—tabled
3. Approve minutes from 4/27/15—tabled
4. Approve minutes from 10/19/15—Jim moved to approve, Justin seconded. Minutes were approved.
5. Social Work program with Minot State—Kim and Dr. Miller signed the MOU last week. There is a solid curriculum plan for students to complete 2 years at WSC and then 2 years at MSU. Kim will send out a copy of the agreement.
6. Full time English instructor request—Steve and Jim created a request for 2 instructors. Richard made a motion to move forward with the request. Kyle seconded. Motion was approved
7. 4 day instructional week—Senate is against this because of high burn out rate.
8. Professional development money for each department—ideas need to be sent to Lynne and Richard. Ideas so far include: combined training for first aid, CPR, AED, mental health (however, this will be brought forward for a campus wide initiative); flipped classroom; syllabi; Turnitin training
9. COG updates (ENGL, SPAN, HIST, GEOG, CI, RELS, PHIL, POLS, EDUC)—Jim moved to approve these COGs as updated. Richard seconded. Motion passed.
10. Requirements for all instructors by 2017—all instructors will need to have at least a masters degree in the area or at least 18 graduate credits in the area prior to 2017. If you have questions, please check with Kim and she will help look into details.
11. Graduation applications by November 1—remember to have your advisees apply for graduation
12. Committee updates—
   a. Emergency Preparedness: looking at all employees getting first aid, CPR, mental health training. Also looking to use parts of UND’s plan.
   b. Senate and Council both meet next week
   c. Title III was postponed
   d. Technology Fee—Kim will check on status
13. PSYC prereqs.—Lynne will do paperwork to add PYSC 111 with a C or higher for PSYC 250 and 270. She will bring the paperwork to the next meeting.
15. Imagination Library—Kim asked that faculty share the fundraiser on November 12 with students and with others they know.