

Introduction to Petroleum Technology Floorhand for Well Servicing

Students attending our training classes:

- **Payment of \$750** (*cash, check, credit card, third party payment (Job Service, TARO, Voc Rehab, etc)*)
- Must be at least 18 years old
- *Must obtain a **drug test** dated within 30 days of the first classroom day of the Floorhand Training (copy of the drug test should be attached to the application)
- Must be Drug and Alcohol Free
- Must have documentation for I-9, including:
 - Drivers License or Picture ID card, **AND**
 - Social Security Card
- *Provide Medical Information, including:
 - Personal medications accompanied by a written prescription
 - Emergency contact information
- Must be clean-shaven or willing to shave for safety regulations
- Must provide half-a-dozen gloves for training purposes
Must provide coveralls
Must provide **steel-toe** Safety Boots (ANSI approved, lace up recommended)
- Personal Transportation is **mandatory**
 - For traveling to and from the class
 - For traveling between home and rig location
- * Must be able to lift **100 pounds**

Payment is due with application: A copy of these items (*), must be provided two weeks prior to training start date.

For questions about classes, call Dennis Knudson at TrainND at
1-866-938-6963 or (701) 572-2835.

TrainND, P.O. Box 1326,
421 22nd Ave E, Williston, ND 58802

Oil and Gas Industry Awareness Information Sheet

This information sheet is intended to help make individuals aware of the nature and demands associated with working in the oil and gas industry. This industry includes oil and gas drilling, well servicing, and production of oil and gas and off-road operations. The oil and gas industry offers interesting and challenging opportunities for many people. Furthermore, compared to the oil and gas industry of even 20 years ago, it offers a relatively safe work environment although many serious hazards still exist.

Shifts – Shifts in the oil and gas industry typically are called tours (pronounced towers). A person working in the oil and gas industry typically must be willing to work any tour based on the needs of the company.

Overtime – Individuals working in the oil and gas industry typically must be willing to work overtime whenever the need arises. The need to work overtime is determined by the company for which the person is working.

On-Call – Individuals working in the oil and gas industry typically must be willing to be on-call unless specifically released from on-call responsibility by his or her employer.

Lifting – Working in the oil and gas industry typically requires a person to be able to lift tools, pipe, subs, and supplies weighing 100 pounds or more. Specific oil and gas associated companies may have lifting requirements of less than or more than 100 pounds. Lifting requirements are typically less for production workers than for drilling or well servicing workers.

Physical Stress – Working in the oil and gas industry may frequently be physically strenuous requiring many hours standing, walking, and running as well as repetitive motions involving continual physical exertion.

In Climate Weather – Individuals working in the oil and gas industry typically must work in all kinds of weather including extreme heat, extreme cold, rain, snow, sleet, and ice. Individuals typically are permitted to take shelter during severe hail storms, severe lightening, and immediate tornado generated winds.

No AC – Individuals working in extreme heat frequently do not have air conditioning available at remote sites and/or primitive locations.

Sanitary Facilities – Sanitary facilities may not always be available to persons working in the oil and gas industry since the work locations are frequently primitive and/or remote sites.

Mandatory PPE – Since the oil and gas industry work may be extremely hazardous, personal protective equipment is typically required. This equipment may include hard hats, steel-toed boots, gloves, safety glasses, hearing protection, and respirators.

I understand the nature of the work for which I am seeking training.

Signature _____ Date _____

Pre-Training Checklist

The following is a checklist of information of which the applicant for the Petroleum Safety and Technology Center Floorhand for Well Servicing Program in Williston ND has been informed, during the application process.

I have been informed of/about the following:

Training orientation begins at the designated date and time, and I must be present by that time to qualify to take the training and continue to arrive no later than designated times.

If accepted for training, I must bring to each class a safe and fully functional pair of High Top, Anti-Slip Type OSHA Approved Steel Toed Work Boots that fit my feet.

Should I fail the drug test and want further testing and Medical Review Officer (MRO) Service, I will have to pay the Third Party Administrator (TPA) a fee before further testing or speaking with an MRO. It is my responsibility to contact the TPA and make arrangements for the payment.

I have reviewed the training application packet consisting of a General Release, Oil & Gas Industry Awareness, Personal Information Application, Statement of Health, and Pre-Training Checklist, and I agree to the terms and requirements therein.

I have been informed about the rules of the Petroleum Safety & Technology Center and the associated training site and agree to follow all rules as well as all general laws, statutes, ordinances, regulations, and guidelines.

Completing this training does not guarantee employment.

Please process my application packet upon receipt of this signature page.

Applicant's Printed Name

Applicant's Signature

Date

Pre-Training Questionnaire

Instructions: Carefully read and answer each of the following questions. Completing this form is necessary to be considered for training. Circle the correct answer (Yes or No) in the column to the left of this form and fill in the blanks below the questions.

- | | | |
|-----|----|--|
| Yes | No | 1. I have a current and valid US driver's license. |
| Yes | No | 2. I have access to reliable transportation that I can use to get to training and work. |
| Yes | No | 3. I am not a drug user and I am confident that I will pass all drug testing required for training. |
| Yes | No | 4. I am physically capable of hard physical labor and heavy lifting. |
| Yes | No | 5. I am at least 18 years old. (The minimum legal age to work in the oil and gas industry is 18.) |
| Yes | No | 6. I am legally eligible to work in the USA and will provide the documents to prove that I am eligible. |
| Yes | No | 7. I own or will purchase a pair of OSHA approved/ANSI rated steel-toed work boots prior to training. |
| Yes | No | 8. I may be required to work long days in a dirty, muddy, and hazardous environment in hot/cold weather. |
| Yes | No | 9. I want to work in an industry where my failure to obey and follow the directions may cause personal injury. |
| Yes | No | 10. If I fail any drug testing, I have my own way home that does not affect another applicant. |

GENERAL RELEASE:

The undersigned hereby releases, discharges and acquits the Petroleum Safety and Technology Center, and associated school, its successors, personal representatives; from any and all claims, actions, suits, agreements or liabilities. This release extends through the entire period of training.

NAME _____
(PLEASE PRINT)

SIGNATURE _____ DATE _____

Fax or mail forms to: Dennis Knudson, Training Specialist
Williston State College
PO Box 1326
Williston, ND 58802-1326
Phone: 1-866-938-6963 or (701) 572-2835 Fax: (701) 774-4201



PERSONAL INFORMATION

LAST NAME FIRST NAME SOC SEC NUMBER HOME PHONE

PRESENT HOME ADDRESS: NUMBER, STREET, APARTMENT, LOT, ETC. TIME AT PRESENT ADDRESS WORK PHONE

CITY COUNTY STATE ZIP CODE CELL PHONE

ARE YOU OVER THE AGE OF 18? YES ___ NO ___ DO YOU HAVE THE LEGAL RIGHT TO WORK IN THIS COUNTRY? YES ___ NO ___

EDUCATION INFORMATION

DESCRIBE EDUCATIONAL BACKGROUND:

HIGH SCHOOL CITY/STATE

COLLEGE CITY/STATE DATES ATTENDED GRADUATION DATE DEGREE/MAJOR

OTHER CITY/STATE DATES ATTENDED GRADUATION DATE DEGREE/MAJOR

TRAINING AGREEMENT AND CERTIFICATION

(PLEASE READ CAREFULLY AND FULLY)

I certify that the information given by me in this application is true in all respects, and I agree that the omission or misrepresentation of any fact in this application will be sufficient reason for the TrainND Northwest to deny me training. I also understand and agree that should I begin training and it is later discovered I have omitted or misrepresented any fact in this application including any supplement thereto, or any other corporate record, the TrainND Northwest may immediately terminate my training upon discovery of such omission or misrepresentation.

I authorize the use of any information in this application to verify my statements, and I authorize the past employers, all references, and any other persons to answer all questions asked concerning my ability to perform the essential function of the job, character, reputation and previous employment record. I release all such persons from any liability or damages on account of having furnished such information.

I understand that nothing contained in this application or in the granting of an interview is intended to create a training contract (express or implied) between the TrainND Northwest and myself. No promises have been made to me. If a relationship is established, I understand that I have the right to terminate my training at any time and that the TrainND Northwest retains the same right.

I understand that I may be required to take a mobility test to insure that I am physically capable to train/work in the oilfield industry. I further agree to submit to any lawful drug and alcohol testing that may be required either as a condition for training or for continued training. I understand and agree that refusal to submit to such testing may result in disciplinary action, including termination of training. I understand that this application will be kept on active file for 30 days from the date completed, after which time I would have to reapply for training in accordance with established TrainND Northwest.

SIGNATURE OF APPLICANT DATE

STATEMENT OF HEALTH

TO THE APPLICANT: Health Insurance is the applicant's responsibility. It is recommended that each person have coverage. Each student will be covered by Worker's Compensation during the training program. The student is responsible for their own hospitalization insurance or financial obligations related to health or injury. Students are expected to practice principles of safety as instructed.

This information provided by the applicant will help to ascertain that the student's health status is suitable for activities in the role of oil field worker. An examination or further screening may be required for any condition that might be thought to be detrimental in the role as a student.

Applicant Name: _____ Date _____

PLEASE ANSWER THE FOLLOWING QUESTIONS.

List any allergies:

List any medications:

Do you have any physical or emotional limitations that you feel may influence your ability to function in the oil and gas training program?

If so, explain _____

Name of Emergency Contact _____

Place of Employment Contact Person _____ Phone _____

Physician _____ Phone _____

Name of Insurance Provider _____ Insurance # _____

LIABILITY RELEASE: I do hereby authorize TrainND Northwest or associated school personnel to seek medical treatment for me in the event of an emergency.

Student Signature: _____ Date: _____

STATEMENT OF HEALTH CONTINUATION

I, the undersigned as applicant for the Petroleum Safety and Technology Center – Floorhand for Well Servicing Program, hereby state that to the best of my knowledge that I am in good physical and emotional health and do not have any illness, infirmity, disease or deformity, except as indicated herein. I also understand that I am required to take a drug test for this program and for any future employers in the oil and gas field that I might apply to for employment. I certify that this information is true and correct to the best of my knowledge. I realize that deliberate falsification of this information may result in not being admitted to this program or being dismissed if I am admitted. I further agree that I will be willing to have a more complete physical examination/evaluation/drug testing if so requested by TrainND Northwest. I have attached any information that I would consider pertinent to my present health status. I understand that my health status must be such that I can perform duties associated with the oil and gas industry and the job I am training for. I understand that physical requirements may include but not limited to: reading, hearing, lifting, stooping, and standing in an oil field environment.

APPLICANT SIGNATURE _____ DATE _____