Step 1 - Apply for Admission

Click here to begin the online application for admission. First, create an account by clicking “Create Account” and then log into your application by clicking “User Login” using the username and password you created.

Step 2 - $35.00 Application Fee

This is a one-time, non-refundable, non-waivable fee. Students are prompted for payment upon completion of the application for admission. This payment is required prior to a student’s acceptance.

If you missed paying the application for admission fee at the end of the application, click here to pay online.

Step 3 - Immunization Records

Email or fax these records to WSC using the information below for fastest reception.

- Proof of 2 doses of Measles, Mumps, and Rubella (MMR) vaccine
- Proof of one dose of Meningococcal Meningitis (MCV4) vaccine given after the age of 16 for all students 21 and under

Students from countries with high prevalence of TB disease are required to complete a TB screening upon arrival at WSC. This TB screening is the responsibility of the student to complete. A list of countries can be found here.

Step 4 – Official High School Documents or GED

Official transcripts (earned in the US or Canada) must be sent directly from the school and must include the graduation date. Official GED transcripts must be sent from the Department of Public Instruction.

International credentials must be evaluated through an approved evaluation service. The evaluation is the sole responsibility of the applicant, and it must be performed by the Foreign Credentials Service of America (FCSA), a member of the National Association of Credential Evaluation Services (NACES), or the Association of International Credential Evaluators (AICE). WSC highly recommends the following evaluation services: Spantran or World Education Services. If you have questions regarding which evaluation to order please contact Enrollment Services before ordering.

Step 5 – Official Placement Test Scores

Official placement test scores are required for all degree-seeking students. The following placement scores are acceptable for admission requirements: ACT, SAT, or Accuplacer. ACT or SAT scores must be no older than 5 years at time of admission. Accuplacer scores may be no older than 3 years at time of admission. Older scores will require a student to take a more recent placement exam. To schedule a placement exam at WSC, please click here.
Step 6 – Official College/University Documents

Applicants who have attended other US post-secondary institutions prior to applying to Williston State College must contact each institution and request an official transcript of all course work be sent directly from the institution to the Enrollment Services Office at Williston State College.

International college credentials must be evaluated through an approved evaluation service. This evaluation is the sole responsibility of the applicant, and it must be performed by the Foreign Credentials Service of America (FCSA), a member of the National Association of Credential Evaluation Services (NACES), or the Association of International Credential Evaluators (AICE). WSC highly recommends the following evaluation services: Spantran or World Education Services. A course by course analysis is required. If you have questions regarding which evaluation to order please contact Enrollment Services before ordering.

Step 7 – Test of English Language Proficiency

Students from countries other than Canada, the United Kingdom, and Australia are required to submit a test of English Language Proficiency. Examples include: TOEFL, IELTS, SAT Writing & Language, or ACT English subset. TOEFL and IELTS scores may be no older than 2 years at time of admission. For a list of all acceptable means to demonstrate English Proficiency and minimum score requirements, please visit NDUS Procedure 402.9.

Step 8 – Passport Copy

A photocopy of the personal information page from passport is required to issue an I-20.

Step 9 – Certificate of Finance

The student and sponsor(s) must complete and return the appropriate form with supporting documentation.

- Canadian Contiguous Provinces (SK and MB)
- Other Canadian Provinces
- International - All other countries besides Canada

Use the I-20 Financial Documentation Guidelines to review acceptable forms of financial documentation.

Send mailed application materials and questions to:

Williston State College
Attn: Enrollment Services
1410 University Ave.
Williston, ND 58801
(p) 701-774-4200
(f) 701-774-4211
wsc.admission@willistonstate.edu