## Table of Contents

- **eLearning Handbook** .................................................................................................................. 1
- **August 2014 – July 2015** .............................................................................................................. 1
- **Williston State College Mission, Vision, & Values** ........................................................................ 4
  - **Mission** .................................................................................................................................... 4
  - **Vision** ....................................................................................................................................... 4
  - **Values** ....................................................................................................................................... 4
- **Distance Education Department Mission Statement** ...................................................................... 4
- **Contact Information** ..................................................................................................................... 5
- **Learning Management System** .................................................................................................... 6
  - **Training** .................................................................................................................................... 6
  - **Semester Checklist** ..................................................................................................................... 7
  - **Course Design Requirements** .................................................................................................... 7
  - **Online Instructor Responsibilities** ............................................................................................... 8
  - **Ordering Textbooks** ................................................................................................................... 10
  - **Online Student Responsibilities** ................................................................................................ 11
- **Interactive Video Network** ........................................................................................................... 12
  - **What is Video Conferencing?** .................................................................................................... 12
  - **Types of Connections** ................................................................................................................ 12
  - **How Does the Interactive Video Network Operate?** .................................................................. 12
  - **Training** .................................................................................................................................... 13
  - **Semester Checklist** ..................................................................................................................... 13
  - **IVN Instructor Responsibilities** .................................................................................................. 14
  - **Ordering Textbooks** ................................................................................................................... 15
  - **How to Handle Student Questions** ............................................................................................. 15
  - **Student Responsibilities** ............................................................................................................. 16
  - **Proctor Information** .................................................................................................................. 16
- **Student Services** .......................................................................................................................... 17
  - **Academic Advisement** ............................................................................................................... 17
  - **Academic Success Center** .......................................................................................................... 17
  - **Tutorial Services** ....................................................................................................................... 17
<table>
<thead>
<tr>
<th>Service</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Disability Support Services</td>
<td>17</td>
</tr>
<tr>
<td>Personal Counseling</td>
<td>18</td>
</tr>
<tr>
<td>Career Services</td>
<td>18</td>
</tr>
<tr>
<td>Student Health Insurance</td>
<td>18</td>
</tr>
<tr>
<td>Campus Library</td>
<td>19</td>
</tr>
<tr>
<td>Campus Bookstore</td>
<td>19</td>
</tr>
<tr>
<td>Student Activities</td>
<td>19</td>
</tr>
</tbody>
</table>
Williston State College Mission, Vision, & Values

Mission
Where the People Make the Difference

Vision
We are committed to student excellence. We embrace quality student experiences, open communication, and actionable data that enrich personal relationships among our college, faculty, and students.

We believe that people make the difference; that the college is the heart of the communities we serve; that our facilities are a needed, neutral, and central community space; and that our faculty and staff serve multiple and diverse needs in a global environment.

We strive for a strong student presence on-campus, expanded offerings, fiscal sustainability, modern facilities, current technologies, and continuous improvement as a result of both our master and strategic plans.

Values
*Truthfulness
*Empowerment
*Inspiration
*Personal and Professional Growth
*Relationships
*Vision
*Achievement
*Success

Distance Education Department Mission Statement

The Distance Education Department supports the integration of technology into learning for all delivery methods (online, interactive video, traditional classroom, and hybrid). We provide technical support for users of the learning management system, interactive video system, and other related technologies. The Distance Education Department is a resource for evaluating new technologies and assisting in implementing technologies into learning.
Contact Information

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Learning Management System
Williston State College has selected Moodle as its Learning Management System (LMS). Moodle is provided by the North Dakota University System (NDUS) through its Department of Advanced Learning Technologies (ALT).

What is Moodle?
Moodle is an LMS - a free, Open Source software package designed using sound pedagogical principles, to help educators create effective online learning communities. You can download and use it on any computer you have handy (including webhosts), yet it can scale from a single-teacher site to a University with 200,000 students.

How did Moodle come into existence?
Moodle was created by Martin Dougiamas, a computer scientist and educator who spent time supporting a CMS at a university in Perth, Australia. He grew frustrated with the system and learned that engineers, not educators, had built it. Martin realized that a system built by someone who started with the educational process, rather than an engineering process, would be infinitely better than what he had to work with. He put his postgraduate degrees in Education and Computer Science to work and started developing Moodle as an alternative. Martin now works on Moodle full-time. A community of dedicated open source developers from around the world works with him in a collaborative effort to make Moodle the best CMS available. Martin lives in Australia with his wife, daughter, and son.

Training
Training will be offered as needed each semester in group settings or in a one-on-one setting. Please contact the Learning Management Specialist for more information. (Ryan.Avery@WillistonState.edu or 701.774.4590)

Training materials for students and faculty are available at:

  -https://lms.ndus.edu - Use the drop-down menu item “Moodle Tutorials,” scroll over student or instructor and choose the training you would like to view.
  
  -or-

  -http://www.willistonstate.edu/Current-Students/Online-Campus/Moodle-Tutorials.html
  
  -or-

Other helpful information, trainings, and tutorials are posted in Moodle under eLearning Commons (for students) and the Faculty Lounge (for Faculty).
Semester Checklist

In order to have your course ready and available for your students each semester, please review and complete the following reminders by each deadline. It is extremely important to complete each in a timely manner. Please contact the Distance Education Department if you have any questions. (Ryan.Avery@WillistonState.edu or 701.774.4590)

- 4 Months Prior to Fall Semester:
  - Submit textbook requisitions to the bookstore. (See Textbook section of manual).
- 2 Months Prior to Spring or Summer Semester:
  - Submit textbook requisitions to the bookstore. (See textbook section of manual).
- 1 Month Prior to Each Semester:
  - Course design should be complete. Distance Education staff will be reviewing each course to verify it meets course design requirements.
- No later than 10th calendar day of Fall or the 11th calendar day of Spring Semester for full term courses:
  - Report all no shows via email to the Registrar's office. wsc.records@willistonstate.edu
  - No show dates for session less than 16 weeks in length are set proportionately; these dates will be communicated by the registrar.
  - A No Show is defined as a student who does not access or complete initial assignments within the first week of the course.
  - Before reporting No Shows please attempt to contact the students to verify that the student isn’t having technical difficulties with the technical aspects of the course.
- Summer Semester no show deadlines will be communicated from the Registrar’s office. Based on these dates:
  - Report all no shows via email to the Registrar’s office. wsc.records@willistonstate.edu
  - Use the corresponding no show dates for your session dates as a guide.
- The Monday after your courses ends:
  - Record all student grades by Noon in PeopleSoft. (see PeopleSoft section of manual)
  - Reminder: Incomplete grades must be reviewed and approved per record policy, prior to the term end. Please contact the Registrar’s office for further directions.

Course Design Requirements

Teaching online is not the same as teaching in a classroom. I don’t think this comes as any surprise to anyone. With that in mind, there are some course design requirements that need to be met to ensure a quality experience for our students. The following items are required in all course shells:

1. Syllabus
2. Welcome Video/Introduction
3. Method of Communication (Email, Chat, Live Classrooms, Blackboard IM, Forums, etc.)
4. Assignments
Online Instructor Responsibilities

In an online setting, instructors have certain responsibilities for which they are accountable.

1. Instructors must use the Learning Management System selected by Williston State College for all online courses offered by WSC. Offering courses through the designated Learning Management System will assist the college in areas such as accountability, assessment, and consistency.

2. Instructors must maintain a current and up-to-date course shell. The Distance Education Office will review course shells, including content and communication with students every two weeks throughout a semester. This process will be documented and given to the appropriate supervisor.
   a. Within the syllabus or course requirements, instructors must establish and maintain regular, consistent set of days and times when they will correspond with the students within the Learning Management System no less than three a week, including responding to messages from students. For instance M, W, F or Tues, Thurs, Sat.
   b. In the event that the instructor cannot meet the correspondence schedule, the instructor will inform the Associate Dean for Extended Learning and the appropriate Department Chair.
   c. All instructors will provide to the Distance Education office a WSC email address outside of the Learning Management System that can be disseminated to faculty, staff and students.

3. Instructors are to set due dates consistent with the established calendar days of the semester. Due dates must respect all holidays and breaks for online students and on-campus students equally.

4. When creating a course, instructors must have the following items included on the homepage of their Learning Management System course:
   a. Syllabus (as outlined in the Learning Management System portion of the WSC Distance Education Handbook)
   b. Method of Communication (Email, Chat, Live Classrooms, Blackboard IM, Forums, etc.)
   c. Assignments

5. For each course, student evaluations will be conducted as per the policies and procedures of the Office for Instruction. All instructors are required to participate in all online classes, regardless of status. (i.e. adjunct, full-time instructor, tenured instructor, assistant professor, or associate professor).

6. Student grades should be posted using the Gradebook tool in the learning management system. Student Grade Consent forms are no longer required so long as grades are disseminated only through the LMS or Peoplesoft.

7. Instructors are to meet all deadlines as outlined in the Semester Checklist for submitting course content that they wish to have uploaded by Distance Education staff.
   a. Failure to meet these deadlines will result in courses not being open on time.
   b. Complaints occurring from late submission of course content will be documented and then forwarded for the instructor to address.

8. Instructors are responsible for all content in their course, and should keep a backup of their course in case of emergency. The process for creating a backup is found in the Moodle training documents on
the Moodle website. Distance Education staff will be happy to schedule one-on-one training to ensure instructors are comfortable with this process.

9. All student enrollments must go through the Admissions Office. At no time should an instructor enroll a student into a Learning Management System course.

10. Because our college has the motto “Where the People Make the Difference,” we want to encourage all instructors to act professionally with their students regarding the following:
   a. Using complete sentences and correct grammar.
   b. Statements of courtesy and respect.
   c. Timely responses as addressed in Instructor Responsibilities #1.

11. For questions concerning correct policy and procedure, online instructors should refer to and follow the policies and procedures included in the following:
   a. ND State Board of Higher Education Policy Manual: www.ndus.edu/system/policies/
   d. Williston State College eLearning Handbook

12. Textbooks
   a. Textbooks designated as “required” are to be utilized as part of the course.
   b. Course content needs to be approved by the program coordinator and/or Department Chair.
   c. Adjunct instructors are to provide textbook requests under the following circumstances:
      i. When a course is offered by both an online and an on-campus instructor, the lead instructor\(^1\) shall inform the adjunct instructor will provide possible recommendations of text books currently offered on campus and on record within the WSC bookstore
      ii. Adjunct instructors, whether online, IVN, or on-campus, who offer courses that are not duplicates to on-campus courses are to receive textbook approval for all textbooks, required ancillary materials, and course content from the Department Chair or Program Coordinator responsible for the course.
      iii. NOTE—Distance Education staff strongly recommends clear communication between online instructors and the appropriate Department Chair and Program Coordinator.
      iv. It is the instructor’s responsibility to be aware of edition changes and to inform the Department Chair, Program Coordinator, and the bookstore of the change.

13. Tests
   a. Whenever possible, tests should be administered within the Learning Management System. (Proctors can be used with tests administered within the Learning Management System at the discretion of the instructor.)
   b. If a hardcopy form of a test is used, the mailing, the costs involved, and the security of these tests are the responsibility of the instructor.

\(^1\) The lead instructor is the on-campus or full-time instructor who normally teaches the course.
c. If proctors are desired, instructors are encouraged to use the current form available from the Distance Education Department. Proctors are the responsibility of the instructor.
d. Distance Education does not pay any fees to the proctors, but students should be encouraged to reimburse proctors as they are able.

Ordering Textbooks
The Williston State College Bookstore will help you make the transition into every new semester. Any bookstore associate can help answer questions about textbooks and resources by calling 1.888.863.9455 ext. 4260 or emailing Andrea.Heller@WillistonState.edu. Currently the process for ordering online textbooks is being updated. As soon as the process is complete information will be sent out to instructors.

Instructor’s Copy
Textbook companies will provide a complimentary copy of a textbook and its supplement upon instructor’s request.

How to Handle Student Questions
Some students might be confused on how to order textbooks, and it is important for the instructor to steer the student in the right direction should questions arise. Students paying for textbooks and materials using financial aid should double-check that funds are available by contacting Financial Aid at 701.774.4244 before ordering textbooks.

Students are responsible for ordering their own textbooks, and instructions are listed on the bookstore website at http://www.willistonstate.edu/Current-Students/Bookstore/Textbooks.html A list of required textbooks may also be found at the site.
Online Student Responsibilities

1. Online and on-campus students are to follow the policies and procedures found in the Student Code of Conduct (http://www.willistonstate.edu/Current-Students/Student-and-Resident-Life/Student-Conduct-and-Policies.html) and Williston State College Catalog.

2. Online students have the responsibility to abide by the course requirements provided in the syllabus or as part of the Learning Management System course shell.

3. Like on-campus students, online students have the responsibility to follow the official line of authority when issuing concerns, questions, complaints, etc. about a course.

4. The student’s first point of communication is the course instructor. Both instructor and student shall follow the proper chain of command as stated in the Student Code of Conduct.

5. Communication that breaks the chain of command will be forwarded to the proper person in the line of authority.
Interactive Video Network
As part of the Advanced Learning Technologies, the Interactive Video Network is a statewide videoconferencing system, which was established in 1990 to provide higher education opportunities in communities where specialized college degrees are not available. The system is also used for public and private meetings, workshops, hearings, interviews, and professional development seminars.

What is Video Conferencing?
Interactive video networking provides two way audio and video communications throughout the state. Dedicated interactive video network classrooms, referred to as public rooms, can be found on the campuses of all 11 North Dakota University System institutions.

Types of Connections
Videoconferencing connections consist of two types:

1. Point-to-point: involving only two sites
   Connections can be scheduled and bridged to automatically dial one another, or one site can manually dial the other site by using the IP address. Except for ad hoc connections, these connections are scheduled through the Distance Education Department.
2. Multi-Point: involves three or more sites
   Scheduling is required through the Distance Education Department to make this type of connection.

How does the interactive video network operate?
As an instructor, you will see and hear people at the other sites through the use of monitors, video cameras, and microphones. They also have the ability to see and hear you on monitors located in their sites.

At your site, one monitor will show your current room and another monitor will show one of the remote sites. For assistance with using this equipment, please contact the WSC helpdesk at 701.774.4570.

The system automatically switches to the site from which a person is speaking, as it is voice activated. Students will communicate through microphones that are either ceiling mounted or placed elsewhere in the classroom. If two people say something at the same time, the person who speaks the longest and/or loudest is the one you will see.

If you want to look at a different location than the one currently on your remote monitor, ask someone at another site a question. Once a person at that site begins speaking, you and all participating sites will see that site.

As the instructor, you will wish to establish a protocol on how to handle the microphone system – whether muted or unmuted for the entire class. The Higher Ed system begins with microphones muted, so you will need to ask the other site to unmute when you ask a question.
Training
Training will be offered as needed each semester in group settings or in a one-on-one setting. Please contact the Coordinator for Distance Learning for more information. (katie.m.peterson.1@willistonstate.edu 701.774.4594)

Training materials are also provided by Advanced Learning Materials on their website at http://alt.ndus.edu/altwebsite/Videoconferencing/Instructor_Resources/HandBookInstructor.aspx.

Semester Checklist
✓ 4 Months Prior to Fall Semester:
  o Submit textbook requisitions to the bookstore. (See Textbook section of manual).
✓ 2 Months Prior to Spring or Summer Semester:
  o Submit textbook requisitions to the bookstore. (See textbook section of manual)
✓ No later than 10th calendar day of Fall or the 11th calendar day of Spring Semester for full term courses:
  o Report all no shows via email to the Registrar’s office. wsc.records@willistonstate.edu
  o No show dates for session less than 16 weeks in length are set proportionately; these dates will be communication by the registrar.
✓ Summer Semester no show deadlines will be communicated from the Registrar’s office. Based on these dates:
  o Report all no shows via email to the Registrar’s office. wsc.records@willistonstate.edu
  o Use the corresponding no show dates for you session dates as a guide.
✓ The Monday after your courses ends:
  o Record all student grades by Noon in PeopleSoft. (see PeopleSoft section of manual)
  o Reminder: Incomplete grades must be reviewed and approved per record policy, prior to the term end. Please contact the Registrar’s office for further directions.
IVN Instructor Responsibilities
In an IVN setting, instructors have certain responsibilities for which they are accountable.

1. Within the syllabus or course requirements, instructors must establish and maintain a regular, consistent set of days and times (office hours) when they will correspond with the students.
2. All instructors will provide to the Distance Education Office a Williston State College email address that can be disseminated to faculty, staff and students.
3. Instructors are to set due dates consistent with the established calendar days of the semester. Due dates must respect all holidays and breaks for interactive video network students and on-campus students equally.
4. When creating a course, instructors must have the following items included:
   a. Syllabus (consistent with Office of Instruction policies and procedures)
   b. WSC instructor and interactive video network contacts, e-mail addresses, phone numbers, and fax numbers
   c. Other site instructor(s), if applicable, and interactive video network contacts, e-mail addresses, phone numbers, and fax numbers
   d. Provide testing procedures that are to be used at all interactive video network sites involved
   e. Let home campus site coordinator know if a technician is desired at any or all sites for the course (technicians cannot be a student taking the course), especially for testing
   f. Let Distance Education Office know two weeks before final exam week regarding the scheduling of interactive video network time for final exam and whether or not a proctor is needed
5. For each course, student evaluations will be conducted as per the policies and procedures of the Office for Instruction. All instructors are required to participate in all online classes, regardless of status. (i.e. adjunct, full-time instructor, tenured instructor, assistant professor, or associate professor).
6. Student grades should be posted using the Gradebook tool in the learning management system. Student Grade Consent forms are no longer required so long as grades are disseminated only through the LMS or Peoplesoft.
7. All student enrollments must go through the Admissions Office. At no time should an instructor enroll a student into a Learning Management System course.
8. Because our college has the motto “Where the People Make the Difference,” we want to encourage all instructors to act professionally with their students regarding the following:
   a. Using complete sentences and correct grammar.
   b. Statements of courtesy and respect.
   c. Timely response as addressed in Instructor Responsibilities #1.
9. Treat students in your distance IVN sites like you would the students in your local IVN class.
10. Instructors are not required, but encouraged, to teach from the distance site sometime during the semester.
    a. If teaching from a distance site, inform the site coordinators at all sites affected.
    b. Travel expenses will be reimbursed by the home campus.
11. For questions concerning correct policy and procedure, online instructors should refer to and follow the policies and procedures included in the following:
    a. ND State Board of Higher Education Policy Manual: www.ndus.edu/system/policies/
b. Williston State College Policies and Procedures:  

12. Textbooks  
a. Textbooks designated as “required” are to be utilized as part of the course.  
b. Adjunct instructors are to provide textbook requests under the following circumstances:  
   i. When a course is offered by both an interactive video network and an on-campus instructor, the lead instructor\(^2\) shall provide the adjunct instructor with a list of possible recommendations of textbooks currently offered on campus and on record within the WSC bookstore.  
   ii. Adjunct instructors, whether online, interactive video network, or on-campus, who offer courses that are not duplicates to on-campus courses are to receive textbook approval for all textbooks, required ancillary materials, and course content from the appropriate department chair and program coordinator.  
   iii. NOTE—Distance Education staff strongly recommends clear communication between interactive video network instructors and the appropriate department chair or program coordinator.  
c. It is the instructor's responsibility to be aware of edition changes and to inform the department chair, program coordinator, and the bookstore of the change.

Ordering Textbooks  
The Williston State College Bookstore will help you make the transition into every new semester. Any bookstore associate can help answer questions about textbooks and resources by calling 1.888.863.9455 ext. 4260 or emailing Andrea.Heller@WillistonState.edu. Currently the process for ordering online textbooks is being updated. As soon as the process is complete information will be sent out to instructors.

Instructor’s Copy  
Textbook companies will provide a complimentary copy of a textbook and its supplement upon instructor’s request.

How to Handle Student Questions  
Some students might be confused on how to order textbooks, and it is important for the instructor to steer the student in the right direction should questions arise. Students paying for textbooks and materials using financial aid should double-check that funds are available by contacting Financial Aid at 701.774.4244 before ordering textbooks.

Students are responsible for ordering their own textbooks, and instructions are listed on the bookstore website at http://www.willistonstate.edu/Current-Students/Bookstore/Textbooks.html A list of required textbooks may also be found at the site.

\(^2\) The lead instructor is the on-campus or full-time instructor who normally teaches the course.
Student Responsibilities

1. Interactive video network and on-campus students are to follow the policies and procedures found in the Student Code of Conduct (http://www.willistonstate.edu/Current-Students/Student-and-Resident-Life/Student-Conduct-and-Policies.html) and Williston State College Catalog.

2. Interactive video network students have the responsibility to abide by the course requirements provided in the syllabus.

3. If appropriate to course, interactive video network students must provide proof that they have a reasonable understanding of computer technology, including use of a computer, surfing the Internet, using email and attachments. Students without this basic knowledge will not be allowed to participate in interactive video network education until they provide evidence that this knowledge has been obtained.
   a. Students who wish to prove basic computer knowledge can take a technology quiz.
   b. Other proofs can include courses in the basic technology from either high school or college transcripts, documented training through official training providers such as Workforce Training, Job Service, etc.

4. Like on-campus students, interactive video network students have the responsibility to follow the official line of authority when issuing concerns, questions, complaints, etc. about a course.
   a. The student’s first point of communication is the course instructor. Both instructor and student shall follow the proper chain of command as stated in the Student Code of Conduct.
   b. Communication that breaks the chain of command will be forwarded to the proper person in the line of authority.

Proctor Information

A proctor is an individual selected by the student to administer and monitor tests for online courses throughout the semester. Each student must follow the following guidelines set by WSC when selecting a proctor:

1. Proctors may not be a family member
2. Approved proctors include*:
   • Librarian
   • Teacher
   • School Administrator
   • High School Counselor

* Please note that some students may not have access to the above. If this occurs, we will allow proctors with a professional background. WSC reserves the right to deny the students choice of proctor at any time.

It is the instructor’s responsibility to ensure that each student receives a proctor form at the beginning of the semester. Many instructors post this form on their Moodle course page.

Any questions regarding proctors should be directed to the instructor of your course.
Student Services
Williston State College offers services to all students to ensure not only their academic success, but the development of well-rounded, healthy individuals.

Academic Advisement
Program scheduling and class planning for students is coordinated through the Instructional Office. Students are assigned advisors based on their selected fields of study. Advisors assist students with program selection, course selection, and formulation of future plans. Students may change advisors by request in the Admission Office.

Academic Success Center
The Academic Skills Center provides some tutoring, Compass test proctoring, and general college assistance. The Center has computers available for student use and individual and group study areas.

Tutorial Services
Tutoring is provided to assist students who are either having difficulty or desiring extra help with specific subjects. This face to face service is provided by qualified instructors or peer tutors proficient in specific subjects. The general subject areas for tutoring are accounting, math, computer applications, English composition, and reading.

Students may receive assistance through instructor recommendation, examination, or self-referral. Students wanting to utilize this service should contact their instructor. Fees are not charged for tutorial services.

Students are also able to access online tutoring services at no cost in a variety of subject areas. In order to access online tutoring students must login to Moodle and choose the Smarthinking Link in located within eLearning Commons. For assistance with Smarthinking contact katie.m.peterson.1@willistonstate.edu or 774-4594

Disability Support Services
Williston State College provides academic support services to eligible students with disabilities, promotes student development, and serves as a resource for disability awareness and accommodations.

Williston State College defines a disability as a professionally verified condition, which substantially limits a major life activity (Section 504, ADA). This includes, but may not be limited to cognitive disabilities, motor disabilities, psychiatric disabilities, speech impairments, hearing impairments, and visual impairments.

To obtain disability services, a student must identify himself/herself to the Office of Disability Support Services, and provide current professional documentation of his/her specific disability. The Disability Coordinator determines the appropriate accommodations for each individual student and issues a notice to them with the specified accommodations. The student, who is eligible for disability accommodations, has the responsibility to meet with his/her instructors and provide them with the notice. Students utilizing support services must observe the same college policies and academic regulations required of all students.
Personal Counseling
A counselor is on campus to assist students with personal counseling needs. Students may walk in during office hours, call 774-4212 to set up an appointment, or contact the Executive Director for Student Services at 774-4557.

Career Services
Personnel offer assistance to help Williston State College students make informed decisions about career and educational goals, using a variety of resources to explore possible careers. Resources offered include online and in person assistance for students who are interested in career assessments, help with choosing a major, guidance on resume writing and job interview skills, information on occupational outlooks and hot jobs, and job searches. For more information check out the Career Services Website WSC Career website http://www.willistonstate.edu/Current-Students/Career-Services.html.

Student Health Insurance
Domestic and Canadian Students
Domestic undergraduate students enrolled in 12 or more credit hours per semester may enroll in the plan on a voluntary basis. Dependents of students enrolled in the plan may purchase coverage. For current open-enrollment dates please contact Heather Fink at heather.fink@willistonstate.edu If you miss the open-enrollment period you will not be able to enroll in the plan. The premium can be paid via eCheck or credit card at the time of purchase. Online enrollment is a simple process using the website http://www.uhcsr.com/ndus and clicking on the link for the school you attend. On your school's page you will find links to Online Enrollment, plan details, My Account, your ID card and our smartphone app. If you have any additional questions please call customer service at 877.433.6667.

International Students
All non-Canadian international students must enroll in the student health insurance plan, except for limited policy exceptions, and are enrolled by the Executive Director for Student Services. Your premium will be charged to your student account. Please contact Heather Fink at heather.fink@willistonstate.edu for payment amounts and procedures.

Dependent Enrollment
You may enroll your dependents using the website
1. Go to www.uhcsr.com/ndus
2. Click on Williston State College
3. Click on enroll now [right side of page]
For current open-enrollment dates please contact Heather Fink at heather.fink@willistonstate.edu If you miss the enrollment period for dependents you will not be able to enroll them in the plan. The student insurance plan meets all of the requirements of the Patient Protection and Affordable Care Act, provides access to the national United Healthcare Options PPO Network and is a Platinum level plan. For additional questions Heather Fink 701.774.4553 or heather.fink@willistonstate.edu The student insurance plan meets all of the requirements of the Patient Protection and Affordable Care Act, provides access to the national United Healthcare Options PPO Network and is a Platinum level plan.
Campus Library

The mission of the Williston State College Learning Commons (Library) is to provide access to the materials, services, and facilities necessary to meet the current and future informational needs of Williston State College students, faculty, and staff.

The Williston State College Learning Commons, located on the second floor of the main building, originated in the spring of 1966 with a sizable collection transferred from the Memorial Library of the Grand Masonic Lodge of North Dakota. The present collection, which is continually updated and expanded, supports the curriculum of the college with books, electronic databases, and audio/visual materials. The electronic databases provide access to academic journals, ebooks, newspapers, and news magazines. There are also some print journals available for browsing.

Joining the Online Dakota Information Network (ODIN) has allowed the Learning Commons to expand services. In addition to providing access to the Williston State College Learning Commons resources, ODIN provides access to a statewide Library Catalog. Resources not available locally may be requested through interlibrary loan.

The Learning Commons is designed with an open atmosphere, incorporating social areas with comfortable seating in addition to space for individual and group studying. There are computers available for use. Desktops are located at a standing bar, and laptops are available for check out. All computers are connected to a printer.

The college community and the general public are encouraged to utilize library services and facilities and to request assistance from library personnel.

Campus Bookstore

The Williston State College Bookstore is operated as a service to students for the purchase of textbooks, supplies, drinks and snacks as well as Williston State College apparel. Teton Java, located in the bookstore is a full-service coffee bar.

The college operates the bookstore, and the revenues from this store are applied toward the financial obligation associated with the Williston

Student Activities

In addition to intellectual enrichment, Williston State College provides a number of activities and organizations to further develop students’ social, cultural, interpersonal, and physical abilities. Students are encouraged to participate in the various on-campus activities and organizations. A list of Organizations currently active on campus can be found at [http://www.willistonstate.edu/Current-Students/Student-and-Resident-Life/Student-Life/Clubs-and-O rganizations.html](http://www.willistonstate.edu/Current-Students/Student-and-Resident-Life/Student-Life/Clubs-and-O rganizations.html), For questions please contact Student Life Coordinator: Tara Weltikol (701) 774-4213 [tara.weltikol@willistonstate.edu](mailto:tara.weltikol@willistonstate.edu)