Salary: $30,000

Status: Full-time (12 month contract) with benefits  
Non-Exempt

Reports to: Custodial Supervisor and Director for Facilities

Summary
The Custodial Level I position is responsible for performing custodial duties, minor maintenance and other miscellaneous duties in order to ensure the buildings and facilities are maintained in a healthy, safe and sanitary manner.

Responsibilities
• Remove waste, sweep, scrub, mop and wax tiled floors
• Vacuum all carpeted areas
• Dust furniture and all ledges
• Wipe handrails
• Clean stairwells as needed
• Wash and disinfect floors, sinks, toilets, urinals and dividers
• Clean windows and mirrors
• Lock and unlock exterior doors
• Keep storage areas clean, stocked and organized
• Assist with campus-wide duties that may be assigned by custodial head
• Sweep and shovel snow from sidewalks and steps
• Perform minor maintenance repairs and upkeep
• Other duties as assigned

Qualifications
• Operate custodial equipment including: vacuum, scrubber etc.
• Read and use MSDS sheets and other procedural instructions
• Lift up to 50 pounds
• Flexible to work a variety of shifts including weekend on-call shifts
• Work well with supervisor and other team members