### In Attendance
- Kim Wray
- Kim Weismann
- Kenley Nebeker-Katie Peterson
- Bob Benson-Lance Olson
- Maren Furuseth
- Jen Nebeker-Absent
- Jenae Hunter

### Location
- Alumni Room

### Next Meeting(s)

### Commencement
- 8:00

### Notes:
- Take clay of listserv for CTE
- Give Kyle Keys to CTE

### Minutes

1. Classroom keys
   - a. Plan for future is to have all instructor keys to their doors or who has first class unlocks and last locks the classroom.

2. Key logs

3. P3 Update
   - a. January 1st is Gym Lighting, then the rest of the lights will be done at night.
   - b. March 1st is demolishing the stage. Kyle will be in with Agri and move to an empty office.
   - c. Nursing lab for summer will move to crighten. And offices will move to study rooms in learning commons.

4. Fall Schedule

5. Travel for class trips funds
   - a. Recommend Student senate to be aware on how this works.

6. January Inservice
   - a. Inservice is Mandatory

7. COGS