### Minutes

1. Discussion of meeting time 8-9 Thursday. All agreed
2. Discussion of job responsibilities/Job Description:
   a. Tabled Program Coordinator and Dept. Head Stipend
3. Summer Adjunct pay
   a. Spread out over the year for fulltime and two payments for full adjunct (June/July)
4. Adding a Secondary instructor on adjunct classes
   a. Needs to be hidden blackboard, insure quality of courses
5. P3 Update
6. Daycare Update
7. Adjunct/Overload Pay update
   a. Needs finance committee approval
8. Device Refresh
   a. options are surface, laptop, plus 2 screens docking station, device cart pushed to department heads
9. Fall Classes with Low enrollment- 6 or less CSSR (6-8 week, cross listed, adjunct).
   a. Music 145 private lessons, ECON 201 fills late.
   b. Cancel Athletic band and Orchestra. Lesson for Brass 14082 Drop.
      BADM 254 drop.
   c. Accounting 201 moved to online.
10. Online classes and design concerning quality.
    a. The question is IC a part of the breakout committee for distance Ed.
       Further discussion will meet later today at Faculty Council.
11. Inventory for faculty moved to March and October.
a. Approved
12. SEP’s changing things to What if reports.
   a. SEP’s needed for Register but change for Teaching students the “What if report.”