



September 3, 2015

John Miller, Ed.D.  
Vice President for Academic Affairs  
Williston State College  
1410 University Avenue  
Stevens Hall 201B  
Williston, ND 58801

RE: Development of Course Articulation Agreement

Dear Dr. Miller,

It is my pleasure to forward to you two copies of the Course Articulation Agreement between Williston State College and South Dakota School of Mines and Technology. The documents have been signed by Dr. Demitris Kouris, Provost and Vice President for Academic Affairs. Please review and sign both copies and return one copy to me.

We are very pleased to be signing this agreement and look forward to a long-term, successful relationship with Williston State College. Should you have any concerns, do not hesitate to contact me.

Thank you for your assistance.

Sincerely,

Michael C. Gunn, Ph.D.  
Associate Provost (Academic Affairs and Enrollment Management)  
South Dakota School of Mines and Technology  
501 E. Saint Joseph Street  
Rapid City, SD 57701  
605-394-5127  
Michael.Gunn@sdsmt.edu  
<http://www.sdsmt.edu/>

Enclosures  
CR

cc: Carla Tiu, SDSMT Registrar and Director of Academic Services

## **COURSE ARTICULATION AGREEMENT**

between

**South Dakota School of Mines & Technology  
(Rapid City, South Dakota)**

and

**Williston State College  
(Williston, North Dakota)**

This Course Articulation Agreement between South Dakota School of Mines & Technology (hereafter referred to as “SDSM&T”) and Williston State College (hereafter referred to as “WSC”) allows for the articulation of approved WSC courses to SDSM&T degree programs (see Annex A).

### **Structure of SDSM&T Degree Programs**

Students pursuing degrees at SDSM&T are required to complete the following:

1. Specific courses that meet general education requirements and professional competencies;
2. Satisfactory completion of the South Dakota Board of Regents proficiency examination, if needed – Collegiate Assessment of Academic Proficiency (CAAP); and
3. Additional instructional, departmental, and program requirements and/or examinations.

Further information related to these requirements, as well as requirements for individual academic majors, is available in the current SDSM&T catalog (found online).

The general education component for all SDSM&T baccalaureate programs must satisfy the South Dakota Board of Regents System general education requirements. These requirements stipulate that all students will demonstrate competency in the following areas: writing and speaking; humanities and social sciences; and mathematics and natural sciences. In addition, students will understand and be sensitive to cultural diversity so that they are prepared to live and work in an international and multicultural environment.

### **WSC Students Transferring to SDSM&T**

WSC students interested in pursuing SDSM&T degree programs should contact the SDSM&T Office of Admissions. SDSM&T will provide individual guidance on the transfer process and transfer course acceptances to WSC students.

## **Course Articulation Agreement between South Dakota School of Mines & Technology (Rapid City, South Dakota) and Williston State College (Williston, North Dakota)**

### **WSC Students Transferring to SDSM&T (continued)**

Students who successfully complete designated WSC courses on the attached articulation listing (Annex A) can expect to have those courses counted as SDSM&T course equivalents. As SDSM&T academic major requirements differ from department to department, WSC students should consult the SDSM&T course catalog to determine directly correlating requirements for any given SDSM&T academic major. Students who interrupt their educational plan with semesters when they are not taking courses toward an SDSM&T degree may find that SDSM&T degree requirements change with advances in technology, and this could affect the applicability of previously taken courses to the new SDSM&T degree requirements.

### **Acceptance of WSC Course Credits by SDSM&T**

To receive transfer credit within the South Dakota Board of Regents System (and at South Dakota School of Mines and Technology), courses taught at WSC must be taught by an instructor holding at least a Master's Degree in the subject discipline. If questions arise as to whether a previously articulated course (or courses) continues to meet appropriate academic standards, the matter will be referred to the SDSM&T Provost and Vice President for Academic Affairs. WSC will make every reasonable effort to provide SDSM&T with supporting documentation to substantiate the instructor qualifications, academic level, discipline, and type of course (or courses) in question. Both institutions will negotiate the issue in good faith, with the final decision on the articulation of courses made by the SDSM&T Provost and Vice President for Academic Affairs.

### **Changes to Courses and / or Curricula**

Both institutions agree to inform the other promptly of any significant changes in the courses or degree curricula involved in this agreement and to negotiate in good faith in order to revise this agreement if the changes appear to impact the articulation of courses to the various SDSM&T degree programs.

### **Reservation of Rights**

SDSM&T reserves the right, as approved by the South Dakota Board of Regents, to modify requirements and curricula offerings, and to add, alter, or delete courses and programs through appropriate procedures. While reasonable efforts will be made to publicize such changes, students should seek current information from appropriate departments or the SDSM&T catalog. Ultimately, it is the student's responsibility (whether enrolled at WSC or at SDSM&T) to stay abreast of current policies, procedures, curricula, and the status of specific academic degree programs.

**Course Articulation Agreement between South Dakota School of Mines & Technology  
(Rapid City, South Dakota) and Williston State College (Williston, North Dakota)**

**Renewal and Expiration**

This Course Articulation Agreement becomes effective on the final date of signature by both parties and remains valid for a period of five years with the understanding that it may be terminated by either party with six months notice, unless an earlier termination date is mutually agreed upon. Revisions or modifications may be proposed at any time during the agreement's five year period. Prior to renewal, WSC will submit appropriate course material for review by SDSM&T so as to ensure course articulations remain current and valid. Upon expiration, and with the concurrence of both parties, the agreement may be renewed for additional periods of five years.

For: South Dakota School of Mines & Technology

Demitris Kouris, PhD  
Provost and Vice President for Academic Affairs  
South Dakota School of Mines & Technology

  
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Date: 9/3/15

For: Williston State College

John Miller, Ed.D.  
Vice President for Academic Affairs  
Williston State College

  
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Date: 9/9/15