



VALLEY CITY
STATE UNIVERSITY



**Elementary Education
Articulation Agreement
Between
Williston State College and Valley City State University**

Introduction: This articulation agreement formally recognizes that Valley City State University (hereinafter VCSU) and Williston State College (hereinafter WSC) are educational institutions which agree to work together to provide educational opportunities for the students of their institutions.

Purpose: The purpose of this agreement is to provide a seamless transfer from WSC to VCSU. Students will earn an Associate in Science degree with an emphasis in elementary education from WSC and a Bachelor of Science degree in Elementary Education from VCSU. This agreement will be set up so that students will be able to complete both an A.S. degree from WSC and a B.S. degree in elementary education from VCSU. Students will complete the VCSU portion of the program in two years with a requirement to take summer school courses on the VCSU campus.

Motivating Principles and Values:

1. Students will be well served by the partnership and the high quality teacher education program set forth in this agreement.
2. This partnership will benefit the educational needs of the region by providing high quality teacher education graduates.
3. Both campuses will maintain compliance with state and national accreditation guidelines that ensure teacher quality.
4. This partnership will provide high quality collaborative program to students in a convenient, timely, flexible and cost-effective manner.

Accreditation: VCSU is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools; The National Council for the Accreditation of Teacher Education (NCATE); and approved by the State of North Dakota Education Standards and Practices Board (ESPB). WSC is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools.

Longevity of Agreement: This agreement will be in effect for five years. If the program is terminated, students who have begun the program and are in the process of completion will be allowed to finish within a one or two year timeline.

Termination or Revisions: WSC and VCSU agree to provide at least 90 days advance written notification of their intent to terminate the agreement. All revisions of this agreement require written approval by those who sign this agreement or their successors. Mutually agreed upon amendments to this agreement may be approved by those who sign this agreement or their successors.

Governance and Management: This agreement shall be governed by the academic policies and procedures of WSC and VCSU. According to the requirements and conditions of the program and accreditation guidelines, the Elementary Education Program will be governed by the School of Education and Graduate Studies at VCSU. The Joint Elementary Education Program Committee will resolve any instructional and logistical issues.

Campus Responsibilities: Coursework in the VCSU Bachelor of Science in Elementary Education will be delivered to the WSC campus using various distance delivery technologies. At a minimum, students are required to attend the VCSU campus during one summer semester.

WSC will provide mutually agreed upon classrooms and workspace for VCSU for onsite courses and visits. The classrooms that are provided are subject to availability.

Advising: WSC will provide an on-site advisor. The advisor will be the source of information for advisees concerning any special considerations relating to this cooperative program. The third year students will be appointed a VCSU advisor who will provide expertise regarding VCSU policies and procedures, e.g., transfer, graduation requirements, pre-requisites.

Admission: Students taking WSC course(s) must apply and be accepted for admission at WSC. Students taking VCSU course(s) must apply and be accepted for admission at VCSU. All admission policies at the respective institutions will apply.

Registration: VCSU elementary education majors at WSC will complete registration activities with the WSC elementary education advisor. Each institution will follow its own policies and procedures for registering students for their programs(s). Collaborative enrollment processes identified in NDUS Collaborative Student Procedure 404.0 will be used as needed. Should a student drop credits during the semester at the "host" campus, the "host" campus is responsible for immediately notifying the "home" campus Financial Aid Office.

Teacher Education Requirements: Students seeking admittance to the Teacher Education program must have a minimum cumulative GPA of 2.75 or higher and successful completion of the Praxis I test. See www.vcsu.edu/teacher_ed/ for more information.

Graduation Requirements: A minimum of 120 total credits are required for a Bachelor's degree and must be taken from the appropriate categories. Students must complete a minimum of 30 hours of upper level (300-400 level) credit from VCSU to complete graduation requirements from VCSU. Credit hours earned at WSC that do not meet general education requirements, technical specialty requirements or teaching option requirements will be used for electives courses.

As part of VCSU graduation requirements, students must develop a digital portfolio that illustrates the best evidence of meeting the abilities and skills requirements for their degree.

Tuition and Fees: NDUS procedure 805.3.1, Collaborative Distance Learning Tuition, will apply to this agreement. Students taking courses offered by VCSU will be charged and pay all VCSU tuition and fees, including technology fees. Students taking courses offered by WSC will be charged and pay all WSC tuition and fees, including technology fees.

Marketing: VCSU will come to the WSC campus once a year to recruit new students for this program. VCSU will be responsible for providing WSC with marketing materials to distribute to prospective students. WSC will display information about this agreement on their transfer website. WSC will work collaboratively with VCSU to identify prospective students for this program.

Textbooks: Textbooks for the VCSU courses will be purchased through the VCSU bookstore. Textbooks for the WSC courses will be purchased through the WSC bookstore.

Financial Aid: Students enrolled in a WSC two-year degree program will have all aspects of their Federal Title IV Financial Assistance administered by WSC's Financial Aid Office. This includes, but is not limited to:

- Processing of FAFSA and other applications, determination of eligibility, awarding, and disbursement of funds;
- Assessment and enforcement of satisfactory academic progress standards;
- Calculation and distribution of refunds;
- Administration of all aspects of the Federal Direct Loan Program

During the student's enrollment at WSC, WSC policies and procedures will apply. Student budgets (Cost of Attendance) used in establishing aid amounts will be the same as those used for awarding federal aid to other WSC students. A contact person from the WSC Financial Aid Office will be identified to work with a contact person from the VCSU Financial Aid Office.

Valley City State University will be responsible for awarding aid to students who have been accepted to the VCSU elementary education program. Students will have all aspects of their Federal Title IV Financial Assistance administered by VCSU Student Financial Aid Office. This includes, but is not limited to:

- Processing of applications, evaluation of eligibility, awarding, and disbursement of funds;
- Assessment and enforcement of satisfactory academic progress standards;
- Calculation and distribution of refunds;
- Notifying changes in enrollment status to lenders under the Federal Direct Loan Program.

During enrollment in the VCSU elementary education program, VCSU policies and procedures will apply. Student budgets (cost of attendance) used in establishing aid amounts will be the same as those used for awarding federal aid to other VCSU students. A contact person from the WSC Financial Aid Office will be identified to work with the contact person from the VCSU Financial Aid Office.

Students on the WSC campus are not eligible for VCSU sponsored scholarships, waivers, or student work-study while pursuing a degree from VCSU. Students enrolled in the VCSU program are not eligible for WSC sponsored scholarships or waivers.

After students are admitted to VCSU, satisfactory progress will be monitored based on VCSU policy to assure that satisfactory progress requirements are met.

Entrance and exit loan counseling requirements will be met with the use of electronic counseling available through the website <http://www.mappingyourfuture.org/OSLC> (for Perkins Loans) and <https://studentloans.gov/myDirectLoan/index.action> for all Federal Direct Loans

Student Life: Rules, regulations, and policies that govern student life that are listed in the WSC Student Handbook will be applicable to students enrolled in courses while at WSC. For example, housing, parking, and conduct policies will be governed by WSC.

During the summer session at VCSU, students may be housed on the VCSU campus. Students will be governed by VCSU's rules, regulations, and policies during the summer session they are enrolled and housed at VCSU.

Student Services: VCSU students at WSC who are enrolled in at least one WSC course will have the same access to student services as full-time WSC students.

Academic Support Services: WSC will provide tutoring and disability support services for WSC courses. VCSU will provide tutoring and disability support services for VCSU courses. If students have documented disabilities that may affect their academic experience and are seeking accommodations, it is their responsibility to supply documentation and make a request for services through the office of Student Academic Services as soon as possible.

Technology and Support Services: VCSU will provide students in this program adequate technical support in a timely manner for the courses taken from VCSU. WSC will provide students in this program adequate technical support in a timely manner for the courses taken from WSC.

Students enrolled in at least one VCSU course will have full access to VCSU technology services, including VCSU wired and wireless computer network, Blackboard account, VCSU email/messaging account, printer access, and computer peripheral equipment checkout. Students may elect to pay the VCSU technology "buy up" fee if they would like full-time access to a VCSU laptop according to the established procedures at the following URL: <http://technologyservices.vcsu.edu/vp.htm?p=2921>

All online students in VCSU courses are expected to abide by the technical requirements, as outlined at <http://distancelearning.vcsu.edu/vp.htm?p=1288>

The following URL provides additional information regarding the notebook computer initiative at VCSU: <http://technologyservices.vcsu.edu/vp.htm?p=2958>

Academic Procedures: VCSU academic guidelines, policies, and procedures for the students enrolled in courses through this arrangement on the WSC campus apply in regard to the following:

- Academic probation/suspension
- Graduation honors
- Academic honors
- Official withdrawal
- Course load limitations

WSC's and VCSU's respective academic guidelines, policies, and procedures for students enrolled in courses through this arrangement on the WSC campus apply on a course-by-course basis in regard to the following:

- Course repetition
- Incomplete work
- Course challenges
- Attendance
- Add/Drop dates for individual classes

Per NDUS guidelines, VCSU's Agreement Manager for this articulation is the Director of Distance Learning and Faculty Development and can be reached through the Academic Affairs office (701-845-7202).

VCSU's Education Program Coordinator is Dr. Gary Thompson, Dean, School of Education and Graduate Studies (701-845-7197).

Amendments to the Agreement: Mutually agreed upon amendments to this agreement may be approved by those who sign this agreement or their successors. The agreement may be terminated at any time through joint action of the two presidents with adequate provision for currently enrolled students.

Williston State College and VCSU Elementary Education Program

An Associates in Arts or Associate in Science Degree will transfer as a block fulfilling all lower division general education courses. There are upper division required courses listed below and courses in the general education block required for the elementary education major.

Required General Education Courses (needed for elementary education major)

WSC COURSE
One course in Biology with a lab – 4 cr
One course in Geology or Earth Science with a lab – 4 cr
One course in Chemistry or Physics with a lab – 4 cr
Mathematics Requirement MATH 103 or higher
History Requirement HIST 103 or HIST 104 – 3 cr
PSYC 111– General Psychology- 3 cr

Required Courses for Elementary Education major

VCSU COURSE	WSC EQUIVALENT
EDUC 210 – Creative Activities – 2 cr	No Equivalent
No equivalent	HPER 208 – Intro to P.E. 3 cr or HPER 126 – Lifetime Fitness – 2 cr or HPER 217 – Personal & Community Health – 3 cr
EDUC 315 – Math in the Elem – 2 cr	No equivalent
EDUC 320 – Social Studies in the Elem Sch – 2 cr	No equivalent
EDUC 322 – Methods in Lang. Arts Instr 2 cr	No equivalent
EDUC 323 – Methods of Reading Instr – 2 cr	No equivalent
EDUC 350 – Elem Practicum & Classrm Man – 2 cr	No equivalent
EDUC 355 – Science Methods Elem Teacher – 3 cr	No equivalent
EDUC 491 – Senior Portfolio – 1 cr	No equivalent

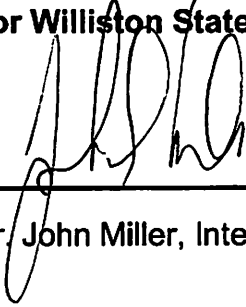
MATH 277 – Math for Elementary Teachers I– 3 cr	MATH 277 – Math for Elementary Trs. I – 3 cr
Geography 111—Survey of Geography--2 credits	No equivalent

Professional Education Sequence

VCSU COURSE (36-44 Credits)	WSC EQUIVALENT
EDUC 240 – Educ Exceptional Students - 2 cr	SPED 110
EDUC 250 – Intro to Education - 3 cr EDUC 249 Introduction to VCSU 1 cr	EDUC 250 – Intro to Educ – 2 cr and EDUC 298 – Pre-Professional Experience 1 cr.
EDUC 283 – Understanding Cult Div – 3 cr	No Equivalent
EDUC 300 – Educational Technology – 2 cr	No equivalent
EDUC 321 – Foundation of Reading Instr – 3cr	No Equivalent
EDUC 330 – Children’s Lit – 3cr	ENGL 238 – Children’s Lit – 3 cr
EDUC 352 – Culturally Diverse Prac – 1 cr	No Equivalent
EDUC 400 – Ed Psychology – 2 cr	No equivalent
EDUC 450 – Trends in Assess & Ed Issues – 2 cr	No equivalent
EDUC 490 – Student Teaching – 10 cr	No equivalent
MATH 278 – Math for Elem Teachers II – 2 cr	No equivalent – MATH 278 offered online from DBC – 3 cr
PSYC 250 – Developmental Psyc – 3 cr	PSYC 250 – Developmental Psychology – 3 cr

Signatures:

For Williston State College:



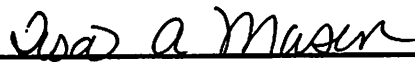
12/20/16

Dr. John Miller, Interim President

Date

Date

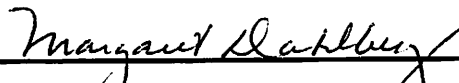
For Valley City State University



12/15/16

Dr. Tisa Mason, President

Date



12/15/2016

Dr. Margaret Dahlberg, Vice President for Academic Affairs

Date



12/13/2016

Dr. Gary Thompson, Dean, School of Education and Graduate Studies

Date