Student Enrollment Process

QUESTIONS CAN BE DIRECTED TO:
Enrollment Services | Williston State College | 1410 University Avenue Williston, ND 58801
701.774.4211 (f) | wsc.admission@willistonstate.edu

How to Accept your Financial Obligation Agreement
1. Log on to Campus Connection.
2. Under Manage Classes, click the Sign Fin Obligation Agreement tab on the left-hand side.
3. On the Financial Obligation Agreement page, choose Williston State College for the institution and search for the correct Effective Term. Click Submit.
4. Read the agreement and click Accept or Decline. If you decline this agreement, you may not be able enroll for the term.
5. Click OK. You should be back on the homepage.

How to Enroll in Classes in Campus Connection (IF CLASSES ARE ALREADY IN YOUR SHOPPING CART)
1. Click on Manage Classes.
2. Click Shopping Cart on the left-hand side.
3. Check the box next to each class.
4. Once they are all marked, click on the green ENROLL button on the top right corner.
5. Select Yes.
6. You should receive all green checkmarks if everything goes through correctly. If you receive any red x’s, please check the reason, and reach out to Enrollment Services.

How to Self-Enroll in Campus Connection (IF YOUR ADVISOR GAVE YOU A LIST OF CLASSES INSTEAD)
1. Click on Manage Classes.
2. Select Class Search and Enroll.
3. Search for the semester and year you are looking to enroll. Make sure to find Williston State College.
4. Enter class number, subject, or keywords in the search bar to generate a list of courses.
5. Options will appear below. Select the correct course.
6. Click on Next in the right-hand corner.
7. Click on green ACCEPT button. (Permission number is not required)
8. Select Enroll and then click Next in the right-hand corner.
9. Click on Yes.
10. You should receive a green checkmark. If you do not, please contact Enrollment Services.
11. Click on Return to Keyword Search Page.
12. Repeat steps 4-11 until you have enrolled in all classes.

If you have any other questions, please reach out to our Enrollment Services Office.

Phone: 701.774.4200
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Text: 701.595.7389